

Partners



Choctaw Nation of Oklahoma

**Southeast Oklahoma Workforce
Investment Board**



career tech



WorkKeys®

OKLAHOMA
DEPARTMENT OF COMMERCE
OKcommerce.gov

Oklahoma's Premier Work Ready Region

Economic Development
Benefits



*What does this mean for
Southeast Oklahoma
businesses?*



**WORK READY
COMMUNITIES**

Oklahoma's Premier Work Ready Region



What is a Work Ready Community?

To ensure that Southeast Oklahoma offers industry the innovative talent needed to compete in a knowledge-based economy, the Oklahoma Department of Commerce and the Governor's Council for Workforce & Economic Development launched the Certified Work Ready Communities program.

Built on a unique partnership between state government, local chambers, economic developers, education, private industry and the state's workforce, Oklahoma's Work Ready Communities initiative expands the state's skills assessment and certification effort currently offered to individual employees, job seekers, and employers through the WorkKeys® and Career Readiness Certificate program.

What counties are included in this region?

Atoka, Bryan, Choctaw, Coal, Haskell, Hughes, Johnston, Latimer, LeFlore, McCurtain, McIntosh, Pittsburg, and Pushmataha



WORK READY COMMUNITIES

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What are the requirements of a Work Ready Region and how did our region compare?

	Required	Our Region
Existing Workforce to be credentialed with Career Readiness Certificates	3%	3.1%
Career Readiness Certified available workforce	25%	26.1%
High School graduation rate or Career Readiness Certified	82%	86%

How does this help my business?

The Certified Work Ready Region ensures that Southeastern OK offers business and industry a pipeline of innovative talented employment candidates who are prepared to compete in a knowledge-based economy.

The Work Ready Region is built on a unique partnership between the Choctaw Nation of OK, Kiamichi Technology Centers, SE Workforce Investment Board, and OK Department of Commerce. This innovative partnership between the region's largest employer and training promoter, the primary career & technology training facility, and the WIB has allowed the creation of a strong, sustainable, reliable pipeline that delivers the right workers with the right skills at the right time.

The Work Ready Region delivers:

- A competitive advantage in recruiting new business and industry to the region
- Helps existing companies grow and add new jobs
- Attracts new business and investments
- Assists in improving high school graduation rates
- Insures a quality existing workforce
- Insures a skilled available workforce
- Continued attention to training and workforce development because of annual recertification criteria

Ask about the free Job Profiles available!

What is a WorkKeys Job Profile?

A form of job analysis to specify skills needed to perform the job. The steps are:

1. **Coordination**-The Job Profiler contacts the client, obtains information, explains resource requirements, and initiates scheduling.
2. **Facility Tour and Further Information Collection**-The Job Profiler observes and asks questions.
3. **Initial Task List**-The Job Profiler creates a first draft Task List.
4. **Task Analysis**-The Job Profiler meets with Subject Matter Experts (SMEs) to customize the task list. The SMEs rate each task for Importance and Time Spent to ensure the tasks are critical to the job.
5. **Skill Analysis**-The Job Profiler leads the SMEs through linking tasks to skills and levels.
6. **Preliminary and Final Report**-The preliminary report provides core data for immediate use, and the final report adds detail. Both are regulatory compliant for hiring, training, and advancement decisions.